

**TOWN OF HANNIBAL  
REGULAR BOARD MEETING  
DECEMBER 13, 2017  
7:00 PM**

**Present:** Supervisor Ron Greenleaf  
Councilman Randy Hendricks  
Councilman Rick Shoults  
Councilman Gary Thompson  
Councilwoman Virginia Wilbur  
Town Clerk Denise Hafner

**Others Present:** Bob Dilts, Planning Board Chairman; Town Justice Jack Beckwith, Jr.; Town Justice Eugene Hafner; Kelly LaRock, Planning Board Member; Bob LaRock; Legislator Terry Wilbur; Tim Harmon; Larry & Cindy Flint; Darlene Malone; Barbara Bogacz; Donna Whitcomb; Jake Malcott, newly- elect Highway Superintendent; Alena Sanford; Nelson Hawkins; Floyd Calkins, newly-elected Town Board Member; Mr. & Mrs. Harold Hopkins; Gregg Stupp Sr.; Gregg Stupp, Jr.; Becki Hendricks, newly-appointed Tax Assessor; Mike Louise; Dawn Greenleaf; Kami Greenleaf; Gabriella Greenleaf; Adrienne Thompson; Greg Bess; Rosemary Emmons; Dan Hoffmann, Lee McMillen; Doug Bower; Charlie Reed, newly-elected Town Board Member and several other members of the community.

Supervisor Ron Greenleaf called the meeting to order at 7:00pm with the Pledge of Allegiance to the Flag and an opening prayer.

**Public Session:**

- County Legislator Terry Wilbur informed the public that the Hannibal Transfer Station will reopen on December 27<sup>th</sup>. He also stated that the County Budget meeting is scheduled for December 14<sup>th</sup> and there will be a 0% tax increase.

**Approval of the November Minutes:** Supervisor Ron Greenleaf requested a motion be made to approve the November Regular Board Minutes and November Workshop Minutes.

- Councilwoman Virginia Wilbur made a motion to accept the November Board Minutes and the November Workshop Minutes; Councilman Gary Thompson seconded the motion.

Ayes: 5 [Hendricks, Shoults, Thompson, Wilbur, Greenleaf]

Nays: 0

**Approval of the Financial Report:** Supervisor Ron Greenleaf requested a motion be made to approve the November Financial Report.

- Councilman Gary Thompson made a motion to approve the November Financial Report; Councilman Rick Shoults seconded.

Ayes: 5 [Hendricks, Shoults, Thompson, Wilbur, Greenleaf]

Nays: 0

**Correspondence & Notifications:**

- Councilwoman Virginia Wilbur read a letter submitted by Rosemary Emmons describing events that occurred at a recent Planning Board meeting.
- Supervisor Ron Greenleaf stated that a letter had been received from Ag & Markets listing the repairs that are needed to the Dog Kennel. There was some discussion about applying for a grant to cover the costs. Councilman

Gary Thompson questioned whether a grant could be applied for when the kennel is on private property. If not, a few possibilities may be to either build a dog shelter on Town property or look into using the Oswego City Shelter. More research will need to be done.

**Department Reports:** Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report – No Report**
- **Code Enforcement Report**
- **Assessor’s Report - No Report**
- **Dog Control Report**
- **Planning Board Report - No Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Supervisor Ron Greenleaf asked that a motion be made to accept the above reports.

Councilwoman Virginia Wilbur made a motion to accept the above Department Reports; Councilman Rick Shoults seconded the motion.

Ayes: 5 [Hendricks, Shoults, Thompson, Wilbur, Greenleaf]

Nays: 0

**Old Business:**

- The Committee on Alternate Energy Options will not try to meet until February 2018.
- Councilwoman Virginia Wilbur stated that the Comprehensive Plan is ready to be reprinted. Supervisor Ron Greenleaf will provide the necessary mapping.
- The Board will do one more review of the final draft on the Zoning Laws and then a Public Hearing will be set.

**New Business:**

- Supervisor Ron Greenleaf suggested that a Public Hearing be set at the next Town Board Meeting to discuss the Fire Contract. Councilman Gary Thompson asked that the Fire Department provide a report of all the Fire calls for the past year.

Councilman Rick Shoults made a motion to set a Public Hearing on December 27<sup>th</sup> at 7:15pm to discuss the Fire Department contract; seconded by Councilwoman Virginia Wilbur.

Ayes: 5 [Hendricks, Shoults, Thompson, Wilbur, Greenleaf]

Nays: 0

- Supervisor Ron Greenleaf asked that a resolution be passed to adopt the new Harassment Policy.

Councilman Rick Shoults made a motion to pass the following resolution; seconded by Councilman Gary Thompson.

**Resolution 35-2017**

**BE IT RESOLVED THAT the Hannibal Town Board approves the adoption of the new Harassment Policy.**

Ayes: 5 [Hendricks, Shoults, Thompson, Wilbur, Greenleaf]

Nays: 0

- Supervisor Ron Greenleaf asked that a resolution be passed to adopt the Insurance, Indemnification and Safety Agreement for Contractors.

Councilman Gary Thompson made a motion to pass the following resolution; seconded by Councilman Rick Shouls.

#### **Resolution 36-2017**

**BE IT RESOLVED THAT the Hannibal Town Board approves the adoption of the Insurance, Indemnification and Safety Agreement for Contractors.**

Ayes: 5 [Hendricks, Shouls, Thompson, Wilbur, Greenleaf]

Nays: 0

- Supervisor Ron Greenleaf asked that a Public Hearing be set in 2018 for the new Board to discuss a Local Law for prior notice of highway defects according to Article 65.

Councilwoman Virginia Wilbur made a motion to set a Public Hearing on February 7<sup>th</sup>, 2018 at 7:15pm to discuss creating a Local Law for prior notice of highway defects according to Article 65; seconded by Councilman Rick Shouls.

Ayes: 5 [Hendricks, Shouls, Thompson, Wilbur, Greenleaf]

Nays: 0

- The Reorganizational Meeting is set for January 3<sup>rd</sup>, 2018 at 7pm.
- Councilman Rick Shouls made a motion to pass the following resolution; seconded by Councilwoman Virginia Wilbur.

#### **Resolution 37-2017**

**BE IT RESOLVED THAT the Hannibal Town Board will place an advertisement in the newspaper and on the Town of Hannibal website to accept bids for the sale of a 2002 Ford F250 (minimum bid of \$300); a 300 Gallon Tank (minimum bid of \$30); and a Broom Cart (minimum bid of \$25).**

Ayes: 5 [Hendricks, Shouls, Thompson, Wilbur, Greenleaf]

Nays: 0

- Supervisor Ron Greenleaf reminded the Board members that the End of the Year Meeting will be held on December 27<sup>th</sup>, 2017 at 7pm.

#### **Other Business:**

- Supervisor Ron Greenleaf invited Dave and Bonnie Gray to the Board Meeting to present a plaque commemorating the many years of service Dave has devoted to the Town as the Tax Assessor. Dave gave a speech thanking the residents and Supervisor Ron Greenleaf for their support during his time serving as the Tax Assessor. He has served the Town since 1996.

**At 7:31pm Councilman Gary Thompson made a motion to close the Regular Town Board Meeting to enter into Executive Session to discuss litigation; seconded by Councilwoman Virginia Wilbur.**

Ayes: 5 [Hendricks, Shouls, Thompson, Wilbur, Greenleaf]

Nays: 0

**At 7:31pm the Town of Hannibal Regular Board Meeting was closed to enter into Executive Session.**

**At 7:52pm Councilman Gary Thompson made a motion to close the Executive Session and reconvene the Town of Hannibal Regular Board Meeting; seconded by Councilman Randy Hendricks.**

Ayes: 5 [Hendricks, Shoults, Thompson, Wilbur, Greenleaf]

Nays: 0

**At 7:52pm the Town of Hannibal Regular Board Meeting reconvened.**

**Other Business continued:**

- Supervisor Ron Greenleaf asked Jake Malcott, the newly-elected Highway Superintendent, if he would like to attend the training for newly elected officials being held in Rochester, NY. Jake stated that he would like to attend.
- Councilman Randy Hendricks made a motion to accept the following resolution; seconded by Councilman Rick Shoults.

**Resolution 38-2017**

**BE IT RESOLVED THAT the Hannibal Town Board places a freeze on spending and there will be no further expenditures from ALL DEPARTMENTS for the remainder of the 2017 year.**

Ayes: 5 [Hendricks, Shoults, Thompson, Wilbur, Greenleaf]

Nays: 0

- Councilman Gary Thompson recognized Supervisor Ron Greenleaf for his many years of service to the community and thanked him for all the help he has given. Supervisor Ron Greenleaf stated that it has been a pleasure serving the community and he thanked the community for their support and praised the public for attending and being active in the board meetings. He also recognized Councilman Randy Hendricks for his service to the Town and community and he welcomed the new board members for 2018, Floyd Calkins and Charles Reed.
- Councilwoman Virginia Wilbur (newly-elect Town Supervisor) provided a schedule for the proposed dates for the 2018 Board Meetings and Workshops. She also stated that the Town Board Meetings will be held on the third Wednesday of the month beginning in March 2018, which will allow residents to attend the School District Board Meetings which are currently held on the second Wednesday of the month. The Workshops will continue to be held at 3:30pm two weeks before the Board Meeting.

**Approval to Pay Town Bills:**

Supervisor Ron Greenleaf asked that a motion be made to approve the payment of the Town Bills. Councilman Randy Hendricks questioned one bill for the windshield replacement done on the 2017 Ford and asked whether the Town's insurance carried glass coverage. Supervisor Ron Greenleaf stated that there is a \$500 deductible.

Councilman Rick Shoults made a motion to approve the payment of the following Town bills-Abstract #12:

- a. General Fund Vouchers #353 - #380; Pre-Paid Vouchers #1057 - #1062; Total Claims of \$18,526.17
  - b. DA Highway Fund Vouchers #170 - #181; Pre-Paid Voucher #1007 - #1008; Total Claims of \$15,652.08
  - c. DB Highway Fund Vouchers #19; Pre-Paid Vouchers #; Total Claims of \$9,000.00
  - d. Water District SW-2 Vouchers #51 - #56; Pre-Paid Voucher #1016; Total Claims of \$3,501.26
  - e. Water District SW-3 Vouchers #47- #53; Pre-Paid Voucher #; Total Claims of \$2,349.85
  - f. Water District SW-4 Vouchers #39 - #42; Pre-Paid Voucher #; Total Claims of \$91.40
- Grand Total of Claims: \$49,120.76

Councilwoman Virginia Wilbur seconded.

Ayes: 5 [Hendricks, Shoults, Thompson, Wilbur, Greenleaf]

Nays: 0

**Other Business continued:**

- Supervisor Ron Greenleaf made a motion that all bills are to be submitted by December 22, 2018; seconded by Councilman Gary Thompson.

Ayes: 5 [Hendricks, Shoults, Thompson, Wilbur, Greenleaf]

Nays: 0

At 8:01pm, Supervisor Ron Greenleaf made a motion to adjourn the meeting; seconded by Councilwoman Virginia Wilbur.

Ayes: 5 [Hendricks, Shoults, Thompson, Wilbur, Greenleaf]

Nays: 0

The meeting was adjourned at 8:01pm.

Respectfully submitted,

*Denise J. Hafner*

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Hannibal Town Clerk