

**TOWN OF HANNIBAL
REGULAR BOARD MEETING
JANUARY 3, 2018
7:00 PM**

Present: Supervisor Virginia Wilbur
Councilman Floyd Calkins
Councilman Rick Shoults
Town Clerk Denise Hafner

Absent: Councilman Charles Reed
Councilman Gary Thompson

Others Present: Duane Shepard, Chief Water Operator; Peggy Shepard; Town Justice Jack Beckwith, Jr.; Town Justice Eugene Hafner; Kelly LaRock, Planning Board Member; Bob LaRock; Becki Hendricks, Tax Assessor; Legislator Terry Wilbur; Breanne & Leonard Wilbur; Jake Malcott, Highway Superintendent; Cindy Malcott; Larry & Cindy Flint; Donna Whitcomb; Ellen Killicutt; Cynthia Fowler; Kim Malone; Terry Wilbur; Joanna Malone; Eric & Noreen Kaltenbor; Marion Calkins; Ron Scott; Shawn Mercer; George Darling; Alena Sanford; Nelson Hawkins; Gregg Stupp, Sr., Planning Board Member; special guest Judge Gilbert; and several other members of the community.

At 7:00pm Virginia Wilbur was sworn into the Office of Hannibal Town Supervisor by Judge Gregg Gilbert; at 7:05pm Floyd Calkins was sworn into the Office of Hannibal Town Council by Judge Gregg Gilbert; at 7:07pm Jake Malcott was sworn into the Office of Town of Hannibal Highway Superintendent by Judge Gregg Gilbert; at 7:08 Eugene Hafner and Jack S. Beckwith, Jr. were sworn into the Office of Hannibal Town Justice by Judge Gregg Gilbert; at 7:09pm Terry Wilbur was sworn into the office of Oswego County Legislator by Judge Gregg Gilbert.

Thank you to Judge Gregg Gilbert for his service and for his willingness to give of his time to give the Oath of Office to Hannibal's elected officers.

Supervisor Virginia Wilbur called the meeting to order at 7:10pm with the Pledge of Allegiance to the Flag; Denise Hafner, Town Clerk, opened the meeting with a prayer.

Public Session:

- Terry Wilbur said that Cooper Road was in very bad shape and asked Highway Superintendent Jake Malcott whether he had any plans to work on the road to improve it. Highway Superintendent Jake Malcott stated that one of the ways he would like to try to improve the shape of the road was to shim the sides to bring the shoulders back and then to seal it.
- Oswego County Legislator Terry Wilbur thanked Denise Hafner, Town Clerk/Collector for her work in handling the early property tax payments after the short notice by Governor Cuomo allowing the 2018 taxes to be paid in 2017. He congratulated the newly elected officers and also praised Virginia Wilbur in her election to the position of Hannibal Town Supervisor and for being the first woman to hold the position in 212 years.

Approval of the December Minutes: Supervisor Virginia Wilbur requested a motion be made to approve the December 27th, 2017 Board Minutes.

- Councilman Rick Shoults made a motion to accept the December 27th, 2017 Board Minutes; Councilman Floyd Calkins seconded the motion.

Ayes: 3 [Calkins, Shoults, Wilbur]

Nays: 0

Approval of the Financial Report: No Report

Correspondence & Notifications:

- Supervisor Virginia Wilbur read a letter had been received from the NYS Department of Transportation stating that a formal investigation will be conducted on the request for a speed reduction on Sixty Six Road and once completed the Town will be notified of the results.
- Supervisor Virginia Wilbur also shared a flyer received about the Tug Hill Training to be held March 29, 2018 and that it will be shared with the Board members and members of the Planning Board.

Department Reports: Written reports for the following departments were provided to and reviewed by all board members. (No Reports submitted due to the meeting being held early)

- **Town Clerk Report – No Report**
- **Highway Department Report – No Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report - No Report**
- **Dog Control Report – No Report**
- **Planning Board Report – No Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report – No Report**

Old Business: Councilman Rick Shoults made a motion to hold a Public Hearing to discuss enacting a Local Law on Highway Defects on February 7th, 2018 at 7:15pm; seconded by Councilman Floyd Calkins.

Ayes: 3 [Calkins, Shoults, Wilbur]
Nays: 0

New Business:

- Supervisor Virginia Wilbur asked that a motion be made to pass the following appointments/designations:
 - 1) The Monthly Board Meeting shall be held on the third Wednesday of the month.
 - 2) The Monthly Board Workshops shall be held two weeks prior to the Board Meeting (Wednesday) at 3:30pm.
 - 3) The Official Depository shall be The Hannibal Community Bank.

Councilman Rick Shoults made a motion to pass the above appointments/designations; seconded by Councilman Floyd Calkins.

Ayes: 3 [Calkins, Shoults, Wilbur]
Nays: 0

There was some discussion on designating the Official Newspaper as either the Palladium Times or as The Valley News. Supervisor Virginia Wilbur stated that the matter would be discussed further at the next Board Workshop.

- Supervisor Virginia Wilbur asked that a motion be made to pass the following appointments/designations:
 - 1) Legal Counsel shall be Attorney Allison Nelson.
 - 2) NYMIR shall be the designated Insurance Carrier for the Town.
 - 3) The NYS Fire & Building Code Enforcement Officer shall be Dave Hanford.
 - 4) The Dog Control Officer shall be Theresa Penfield.
 - 5) The Deputy Town Supervisor shall be Rick Shoults.
 - 6) The 1st Deputy Town Clerk shall be Gail McFarland.

Councilman Rick Shoults made a motion to pass the above appointments/designations; seconded by Councilman Floyd Calkins.

Ayes: 3 [Calkins, Shoults, Wilbur]

Nays: 0

- Supervisor Virginia Wilbur asked that a motion be made to pass the following appointments/designations:
 - 1) The Safety Coordinator shall be Chris Harris.
 - 2) The Deputy Tax Collector shall be Gail McFarland.
 - 3) The Court Clerk shall be Denise Hafner.
 - 4) The Registrar of Vital Records shall be Denise Hafner.
 - 5) The Deputy Registrar of Vital Records shall be Gail McFarland.

Councilman Rick Shoults made a motion to pass the above appointments/designations; seconded by Councilman Floyd Calkins.

Ayes: 3 [Calkins, Shoults, Wilbur]

Nays: 0

- Supervisor Virginia Wilbur asked that a motion be made to pass the following appointments/designations:
 - 1) The Mileage Rate shall be 54.5 cents.
 - 2) Petty Cash for the Tax Collector shall be \$250; Petty Cash for the Town Clerk shall be \$100.
 - 3) The Town Historian shall be Lowell Newvine.
 - 4) The Fee for a Returned Check shall be \$20.
 - 5) The Maximum Purchase Rate for the Highway Superintendent shall be \$5000.
 - 6) The Deputy Highway Superintendent shall be Nelson Hawkins.
 - 7) The Court Constables shall be Robert Dalton, Thomas Brosch, Fred Ferguson, Matt Kurimsky and Thomas Adessa.
 - 8) Gregg Stupp, Sr. shall be appointed to the Planning Board, term to expire 12/31/2024.
 - 9) The Liaison for the Highway Garage shall be Floyd Calkins.

Councilman Rick Shoults made a motion to pass the above appointments/designations; seconded by Councilman Floyd Calkins.

Ayes: 3 [Calkins, Shoults, Wilbur]

Nays: 0

Supervisor Virginia Wilbur asked that resolution be passed to set the Duplicate Tax Bill Fee at \$2.00.

Councilman Rick Shoults made motion to pass the following resolution; seconded by Councilman Floyd Calkins.

Resolution 01-2018

BE IT RESOLVED THAT the Hannibal Town Board sets the Duplicate Tax Bill Fee at \$2.00.

Ayes: 3 [Calkins, Shoults, Wilbur]

Nays: 0

Supervisor Virginia Wilbur asked that a resolution be passed to accept credit card payments for the 2018 Property Tax Bills.

Councilman Rick Shoults made motion to pass the following resolution; seconded by Councilman Floyd Calkins.

Resolution 02-2018

BE IT RESOLVED THAT the Hannibal Town Board approves the acceptance of credit card payments for the 2018 Property Tax Bills.

Ayes: 3 [Calkins, Shoults, Wilbur]
Nays: 0

Other Business:

- Ellen Killicutt mentioned that the website was being updated regularly until November and then there seemed to be a lapse. She also asked if credit card payments could be accepted now. Town Clerk Denise Hafner stated that credit card payments have been accepted since 2016 and that payments may also be made online, however, the resolution needs to be made each year as a formality.
- Donna Whitcomb asked if there was a fee associated with the use of a credit card to pay property taxes; Town Clerk Denise Hafner stated that there was.

Approval to Pay Town Bills:

Supervisor Virginia Wilbur asked that a motion be made to approve the payment of the Town Bills.

Councilman Rick Shoults made a motion to approve the payment of the following Town bills-Abstract #1:

- a. General Fund Vouchers #1 - #6; Pre-Paid Vouchers # - #; Total Claims of \$6,786.91
 - b. DA Highway Fund Vouchers #1 - #4; Pre-Paid Voucher # - #; Total Claims of \$3,363.30
 - c. DB Highway Fund Vouchers #; Pre-Paid Vouchers #; Total Claims of \$0
 - d. Water District SW-2 Vouchers # - #; Pre-Paid Voucher #; Total Claims of \$0
 - e. Water District SW-3 Vouchers #1- #1; Pre-Paid Voucher #; Total Claims of \$194,100.00
 - f. Water District SW-4 Vouchers # - #; Pre-Paid Voucher #; Total Claims of \$0
- Grand Total of Claims: \$204,250.21

Councilman Floyd Calkins seconded.

Ayes: 3 [Calkins, Shoults, Wilbur]
Nays: 0

At 7:26pm, Councilman Rick Shoults made a motion to adjourn the meeting; seconded by Councilman Floyd Calkins.

Ayes: 3 [Calkins, Shoults, Wilbur]
Nays: 0

The meeting was adjourned at 7:26pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner
Hannibal Town Clerk