

**TOWN OF HANNIBAL
REGULAR BOARD MEETING
MAY 15, 2019
7:00 PM**

Present: Supervisor Virginia Wilbur
Councilman Floyd Calkins
Councilman Charles Reed
Councilman Rick Shoults
Councilwoman Brenda Wilson
Town Clerk Denise Hafner

Others Present: Kelly LaRock, Planning Board Member; Gregg Stupp, Sr., Planning Board Chairman; Cindy Flint, ZBA member; Larry Flint; Jack Beckwith, Jr., Town Justice; Eugene Hafner, Town Justice; Donna Whitcomb, Planning Board/ZBA Secretary; Bob Dilts, Planning Board Member; Jake Malcott; Highway Superintendent; Duane Shepard, Chief Water Operator; Charles Stanton, ZBA Alternate; Nelson Hawkins; Alena Samson; Ellen Killicutt; Darlene Malone; Doug Shortslef; Peggy Mousaw; Terry Wilbur, Oswego County Legislator; and several other members of the community.

Supervisor Virginia Wilbur called the meeting to order at 7:00pm with the Pledge of Allegiance to the Flag.

Public Session:

- Supervisor Virginia Wilbur explained that a three minute limit will apply for those who wish to speak and a sign in sheet was provided.
- Kelly LaRock mentioned several concerns with the Planning Board Fee Schedule and Requirements and requested the information be corrected on the town website. She also stated that Planning Board meetings follow the same rules as a Town Board meeting and a reason must be stated before an Executive Session can be called.
- Eugene Hafner asked the Town Supervisor if the bill for services and supplies used by the Village had been submitted to the Village Board for payment to the Town. Supervisor Virginia Wilbur stated that she would submit it at the next Village Board Meeting.
- Gregg Stupp, Sr. asked Town Supervisor Virginia Wilbur for a copy of the letter received from Superintendent Staats stating that the construction of the school district transportation and maintenance center did not require approval from the Planning Board. Town Supervisor Virginia Wilbur stated that she would give him a copy.
- Supervisor Virginia Wilbur closed the Public Session at 7:15pm.

Approval of the April Board Minutes and May Workshop Minutes:

- Supervisor Virginia Wilbur requested a motion be made to approve the above Board Minutes. Councilman Rick Shoults made a motion to accept the April Regular Board Minutes and the May Workshop Minutes; Councilman Charles Reed seconded the motion.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]
Nays: 0

Approval of the April 2019 Financial Report: No Report

Correspondence & Notifications:

- Supervisor Virginia Wilbur reminded the public of the Oswego County Tire Amnesty Day on June 15th from 8am-12pm.
- Supervisor Virginia Wilbur read a letter received from the Hannibal Fire Company requesting approval of David Nichols and Michael Zukovsky as active probationary members. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 41-2019

BE IT RESOLVED THAT the Hannibal Town Board approves the appointment of David Nichols and Michael Zukovsky as active probationary members of the Hannibal Fire Company.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

- Supervisor Virginia Wilbur extended a thank you to Susan DeMey and family for weeding the front of the Town Municipal Building.
- Supervisor Virginia Wilbur reported that the Town received a check from the insurance company for the damage to the McCausey Cemetery fence. Arrow Fence will repair the fencing for \$3450.

Department Reports:

Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilman Rick Shoults made a motion to approve the above reports; seconded by Councilman Charles Reed.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

- Bookkeeper Peggy Mousaw gave a presentation and stated that the 2018 AUD was completed and filed with the Comptroller’s Office. Copies will be made available for review and Peggy will be available to answer any questions at the next Board meeting on June 12th. She also spoke about some of the issues the accounting software presents, such as the inability to view multiple windows. To view and compare different reports, it is necessary to print the reports resulting in a waste of paper. She also suggested separating the accounts in order to make reconciliations easier.

- Supervisor Virginia Wilbur asked that a motion be made to open three new bank accounts. Councilman Floyd Calkins made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

Resolution 42-2019

BE IT RESOLVED THAT the Hannibal Town Board approves the creation of three new bank accounts for the SF Account, the SL Account and the SW-1 Account.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

- Councilman Floyd Calkins made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 43-2019

BE IT RESOLVED THAT the Hannibal Town Board approves to transfer \$37,352 from the DA-200 account to the DB-200 account and to transfer \$8,278.73 from the General A-200 account to SW3-230 account.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

Old Business:

- Finance Committee Update: No financial reports updated.
- Website Committee Update: Councilman Floyd Calkins gave an overview of the items that were added and fixed on the website.
- Comprehensive Plan Committee Update: Councilman Rick Shoults and Councilman Charles Reed are still waiting to receive the maps for the Comprehensive Plan.

New Business:

- Supervisor Virginia Wilbur opened the Sealed Bids received for the mowing/maintenance of McCausey Cemetery and Bethel Cemetery.
 1. **Tyler Reed:** \$75 per mowing of Bethel Cemetery
 2. **Nelson Hawkins:** \$50 per mow/trim 1-2 times monthly for McCausey Cemetery; \$75 per mow/trim 1-2 times monthly for Bethel Cemetery
 3. **Donald Nihoff:** \$100 per mowing of Bethel Cemetery.

Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 44-2019

BE IT RESOLVED THAT the Hannibal Town Board accepts the bid received from Nelson Hawkins to mow/maintain McCausey Cemetery at \$50 per mowing (1-2 times monthly) for the summer.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Councilman Rick Shoults made a motion to approve the following resolution; seconded by Supervisor Virginia Wilbur.

Resolution 45-2019

BE IT RESOLVED THAT the Hannibal Town Board accepts the bid received from Tyler Reed to mow/maintain Bethel Cemetery at \$75 per mowing for the summer.

Ayes: 4 [Calkins, Shoults, Wilson, Wilbur]

Nays: 0

Abstain: 1 [Reed]

- The Board discussed re-advertising the Planning Board member vacancy and the Planning Board alternates vacancy. It was also suggested that the Historian vacancy also be advertised. Councilman Charles Reed made a motion to approve the following resolution; Councilwoman Brenda Wilson seconded.

Resolution 46-2019

BE IT RESOLVED THAT the Hannibal Town Board approves the placement of a Public Notice in the newspaper to fill the vacancies for one Planning Board member, 2 Planning Board alternates and for a Town Historian.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

- Supervisor Virginia Wilbur read a letter received from Charles Stanton stating his interest in filling the vacancy on the Zoning Board of Appeals. Supervisor Virginia Wilbur asked that a motion be made to appoint Charles Stanton to the Zoning Board of Appeals. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 47-2019

BE IT RESOLVED THAT the Hannibal Town Board appoints Charles Stanton to the Zoning Board of Appeals to fill Vern Cole's position, term to expire on December 31, 2020.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

Other Business:

- Supervisor Virginia Wilbur and Councilman Floyd Calkins attended the last Village Board meeting where it was discussed that the computer the Payroll/Water/Village Deputy Clerk uses was not working well. It was discussed that the Village, Town and Water Department each pay one third the cost to purchase a new computer. Councilman Floyd Calkins made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 48-2019

BE IT RESOLVED THAT the Hannibal Town Board approves to purchase a new computer to be used by the Payroll Clerk, Water Clerk and Village Deputy Clerk. The Town will contribute one third the cost along with one third from the Water Department and one third from the Village.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

- Supervisor Virginia Wilbur asked the Justices to present their budget for next year at the next Board Workshop on June 5th.

Approval to Pay Town Bills:

- Councilman Floyd Calkins stated that the Town pays \$30/day for meals not \$35/day. The vouchers for Denise Hafner and Dawn Combes will be corrected. Councilman Charles Reed made a motion to approve the payment of the following Town bills - Abstract #6 with the above corrections; seconded by Councilman Rick Shoults.

A. General A Fund Vouchers #107-114, #121-123; #125-130; Pre-paid Vouchers #1017-1020; Total Claims \$14,095.30

B. General B Fund Vouchers #107; #115-120; #124; Pre-paid Vouchers #1018 ; Total Claims \$919.50

C. General SL Fund Vouchers # ; Pre-paid Vouchers #1017; Total Claims \$305.58

D. DA Highway Fund Vouchers #49-61; Pre-paid Vouchers #; Total Claims \$9,616.84

E. DB Highway Fund Vouchers #4-5; Pre-paid Vouchers #1002; Total Claims \$36,125.79

F. Water District SW-2 Vouchers #19 - 21; Pre-paid Vouchers #1007; Total Claims \$360.20

G. Water District SW-3 Vouchers #17 - 20; Pre-paid Vouchers #; Total Claims \$427.47

H. Water District SW-4 Vouchers #14 - 16; Pre-paid Vouchers #; Total Claims \$54.81

Total of Vouchers: \$53,585.07

Total of Pre-paid Vouchers: \$8,320.24

Grand Total of Claims: \$61,905.31

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

At 8:00pm, Councilman Rick Shoults made a motion to adjourn the meeting; seconded by Councilwoman Brenda Wilson.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

The meeting was adjourned at 8:00pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk