

**TOWN OF HANNIBAL  
REGULAR BOARD MEETING  
JULY 17, 2019  
7:00 PM**

**Present:** Supervisor Virginia Wilbur  
Councilman Floyd Calkins  
Councilman Charles Reed  
Councilman Rick Shoults  
Councilwoman Brenda Wilson  
Town Clerk Denise Hafner

**Others Present:** Cindy Flint, ZBA Chair; Larry Flint; Jack Beckwith, Jr., Town Justice; Eugene Hafner, Town Justice; Donna Whitcomb, Planning Board/ZBA Secretary; Gregg Stupp, Sr., Planning Board Chair; Theresa Penfield, Dog Control Officer; Duane Shepard, Chief Water Operator; Jake Malcott, Highway Superintendent; Chris Harris; Darlene Malone; Randy Hall; George & Carol Darling; Lee & Robin McMillen; Gordon Prosser; Mike Sullivan; Peggy Mousaw; Oswego County Legislator Terry Wilbur; and several other members of the community.

Supervisor Virginia Wilbur called the meeting to order at 7:00pm with the Pledge of Allegiance to the Flag.

**Public Session:**

- Supervisor Virginia Wilbur explained that a three minute limit will apply for those who wish to speak and a sign in sheet was provided.
- Eugene Hafner asked whether the Village had paid their share of the operating expenses; Supervisor Virginia Wilbur stated that Councilman Floyd Calkins had submitted the bill and that she and the Village Mayor were discussing it.
- Supervisor Virginia Wilbur closed the Public Session at 7:10pm.

**Approval of the June Board Minutes and July Workshop Minutes:**

- Supervisor Virginia Wilbur requested a motion be made to approve the above Board Minutes. Councilman Charles Reed made a motion to accept the June Regular Board Minutes and the July Workshop Minutes; Councilman Rick Shoults seconded the motion.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]  
Nays: 0

**Approval of the June 2019 Financial Report:**

- The Financial Report will be discussed at the next Board Workshop after the Board Members have had time to review it.

**Correspondence & Notifications:**

- Supervisor Virginia Wilbur received a letter from the Hannibal Fire Company requesting approval to accept and add Christina Dix as an active probationary member to their company roster. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilman Floyd Calkins.

**Resolution 60-2019**

**BE IT RESOLVED THAT the Hannibal Town Board approves to accept and add Christina Dix as an active probationary member to the Hannibal Fire Company's roster.**

**Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]**

- Supervisor Virginia Wilbur read a letter received from NYS Agriculture & Markets indicating that the DCO services were rated "Satisfactory".
- The Supervisor also read a letter received from NYS Department of Transportation (NYSDOT) responding to the request to reduce the speed limit on Sixty Six Road. Upon completion of their safety study, it was determined that lowering the speed limit at this time would not be appropriate.
- A notice was received from the Town of Sterling for a public hearing regarding the adoption of Amending Land Use Regulations as a Local Law #2 for 2019 to be held on July 22, 2019 at 7:05pm.
- Supervisor Virginia Wilbur read a letter from the Oswego County Probation Department indicating that Samantha Rizzo was ordered by the Hannibal Town Court to pay restitution in the amount of \$263.94 to the Town of Hannibal by May 21, 2020.
- A letter was received from G. Robert Dilts indicating his resignation from the Hannibal Planning Board effective 7-12-19. Supervisor Virginia Wilbur requested a motion be made to accept his resignation. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

**Resolution 61-2019**

**BE IT RESOLVED THAT the Hannibal Town Board accepts the resignation of G. Robert Dilts from the Hannibal Planning Board effective 7-12-19.**

**Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]**

- A letter was received from Joshua Bomgren indicating his resignation from the Hannibal Planning Board effective 7-17-19. Supervisor Virginia Wilbur requested a motion be made to accept his resignation. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Floyd Calkins.

**Resolution 62-2019**

**BE IT RESOLVED THAT the Hannibal Town Board accepts the resignation of Joshua Bomgren from the Hannibal Planning Board effective 7-17-19.**

**Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]**

- A letter was received from Kelly LaRock indicating her resignation from the Hannibal Planning Board effective 7-17-19. Supervisor Virginia Wilbur requested a motion be made to accept her resignation. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

**Resolution 63-2019**

**BE IT RESOLVED THAT the Hannibal Town Board accepts the resignation of Kelly LaRock from the Hannibal Planning Board effective 7-17-19.**

**Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]**

**Department Reports:**

Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report - No Report**
- **Water Department Report**

Councilman Charles Reed made a motion to approve the above reports; seconded by Councilman Rick Shoults.

**Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]**

**Nays: 0**

- At this time, Supervisor Virginia Wilbur asked Bookkeeper Peggy Mousaw to give a report. She informed the Board that the accounts that were approved to be separated have actually been separated and should now show on the reports. She also stated that she was contacted by the Comptroller’s Office about the filed 2018 AUD and that there was \$20,000 erroneously transferred between the DA account and the DB account. This will need to be transferred back. She also presented copies of emails from Laird Petrie and Joseph Testa from the Comptroller’s Office addressing the question of whether to record the paving portion of CHIPS funding in DB 5112. 2 or DB 5112.4 (see attached emails). Councilman Floyd Calkins had provided documentation from the Comptroller’s Office to the bookkeeper which stated to record CHIPS in the DB 5112.2 which the bookkeeper disputed. The bookkeeper asked that a budget modification be approved. After discussion, Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

**Resolution 64-2019**

**BE IT RESOLVED THAT the Hannibal Town Board approves a budget modification transferring \$165,000.00 from DB 5112.2 to DB 5112.4.**

**Ayes: 4 [Reed, Shoults, Wilson, Wilbur]**

**Nays: 1 [Calkins]**

- Supervisor Virginia Wilbur read a letter received from Assessor Beckie Hendricks stating that she would not be seeking re-appointment. She did state in the letter that she would be willing to remain as the Assessor for six months past her current appointment to allow the Board time to fill the position. Supervisor Virginia Wilbur requested a motion be made to accept her intent to not seek re-appointment. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

## **Resolution 65-2019**

**BE IT RESOLVED THAT the Hannibal Town Board accepts the intent of Beckie Hendricks to not seek re-appointment as the Town Assessor.**

**Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]**

**Nays: 0**

### **Old Business:**

- Finance Committee Update: Councilman Floyd Calkins stated that it was difficult to read the details of the financial reports. He would like to see the revenue and the expenses credited to the accounts that the board had budgeted the money towards.
- Website Committee Update: Councilman Floyd Calkins reported that the Cemetery Rules are now posted on the website. He would also like to post the Town's policies.
- Comprehensive Plan Committee Update: Supervisor Virginia Wilbur stated that the maps have been completed and just need to be printed. She asked whether the Board members had reviewed the plan and whether they had any recommendations. Councilman Floyd Calkins suggested that it be discussed at the next Workshop with any recommendations for changes.

### **New Business:**

- Supervisor Virginia Wilbur asked the Board for their suggestions for changes to the Hannibal Planning Board Bylaws. After a discussion, it was decided to:
  - a) Remove Robert's Rules of Order from Article IV Procedure
  - b) Add to Article I Section 2 that if the Planning Board does not appoint a Vice Chairman by December, the Town Board would then appoint the Vice Chairman.
  - c) Add to Article 1 that members and alternates be notified of meeting business prior to the Planning Board meeting
  - d) Add to Article IV a section for Comments from Visitors

Supervisor asked for a motion to approve the above changes to the Hannibal Planning Board Bylaws. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

## **Resolution 66-2019**

**BE IT RESOLVED THAT the Hannibal Town Board approves the February 3, 1994 Hannibal Planning Board Bylaws with the following changes:**

- a) Remove Robert's Rules of Order from Article IV Procedure
- b) Add to Article I Section 2 that if the Planning Board does not appoint a Vice Chairman by December, the Town Board would then appoint the Vice Chairman.
- c) Add to Article 1 Section 3 that members and alternates be notified of meeting business prior to the Planning Board meeting
- d) Add to Article IV a section for Comments from Visitors

**Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]**

**Nays: 0**

- Supervisor Virginia Wilbur read a letter received from Village of Hannibal Mayor Ronald Greenleaf requesting the Town consider in the 2020 budget plans funding for the Hannibal Recreation Program. She also requested that the Board members consider their budget recommendations for discussion at the upcoming Workshop. Councilwoman Brenda Wilson presented the bench-marking results for the Town positions to the board members.
- Supervisor Virginia Wilbur stated that the August Board Workshop would need to be re-scheduled and asked that a motion be made to hold the Workshop on Monday, August 5, 2019 at 3:30pm. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Floyd Calkins.

**Resolution 67-2019**

**BE IT RESOLVED THAT the Hannibal Town Board approves to re-schedule the August Board Workshop to Monday, August 5, 2019 at 3:30pm.**

**Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]**

**Nays: 0**

- Councilman Floyd Calkins made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

**Resolution 68-2019**

**BE IT RESOLVED THAT the Hannibal Town Board approves to place a Public Notice in the newspaper to advertise the August Board Workshop scheduled for Monday, August 5, 2019 at 3:30pm .**

**Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]**

**Nays: 0**

**Other Business:**

- Councilman Floyd Calkins stated that he had submitted a letter describing what Hannibal had done for the Earth Day Clean Up to the EMC (Environmental Management Council) Clean Up Competition and Hannibal received first place. The prize was \$50 which Councilman Floyd Calkins gave to the Deloff family for their part in the great clean-up on County Route 36.
- Councilman Floyd Calkins stated that he does have some questions on some of the Abstract entries.
- At 7:57pm, Supervisor Virginia Wilbur stated that the Board needed to enter into Executive Session to discuss a Planning Board issue and asked that a motion be made to close the Board meeting.

Councilwoman Brenda Wilson made a motion to close the Regular Town Board Meeting to enter into Executive Session to discuss a Planning Board issue and to invite Gregg Stupp, Sr. and Donna Whitcomb; seconded by Councilman Charles Reed.

**Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]**

**Nays: 0**

**At 7:57pm the Regular Hannibal Town Board Meeting was closed to enter into Executive Session to discuss a Planning Board issue.**

Councilman Charles Reed made a motion to close the Executive Session and reconvene the Regular Town Board Meeting; seconded by Councilman Rick Shoults.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

**At 8:37pm the Executive Session was closed and the Regular Hannibal Town Board Meeting was reconvened.**

**Approval to Pay Town Bills:**

- Councilman Rick Shoults made a motion to approve the payment of the following Town bills - Abstract #8; seconded by Councilman Charles Reed.
    - A. General A Fund Vouchers #150-179; Pre-paid Vouchers #1024-1028; Total Claims \$58,216.00
    - B. General B Fund Vouchers #5-9; Pre-paid Vouchers #; Total Claims \$336.94
    - C. General SL Fund Vouchers #; Pre-paid Vouchers #1-2; Total Claims \$560.48
    - D. DA Highway Fund Vouchers #70-79; Pre-paid Vouchers #; Total Claims \$7,128.88
    - E. DB Highway Fund Vouchers #9-10; Pre-paid Vouchers #1004; Total Claims \$169,585.98
    - F. Water District SW-2 Vouchers #27-30; Pre-paid Vouchers #1012-1013; Total Claims \$2,234.81
    - G. Water District SW-3 Vouchers #26-29; Pre-paid Vouchers #1008-1009; Total Claims \$3,094.64
    - H. Water District SW-4 Vouchers #20-21; Pre-paid Vouchers #1007; Total Claims \$388.26
- Total of Vouchers: \$184,545.09      Total of Pre-paid Vouchers: \$57,000.90  
Grand Total of Claims: \$241,545.99

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

At 8:37pm, Councilman Floyd Calkins made a motion to adjourn the meeting; seconded by Councilman Charles Reed.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

The meeting was adjourned at 8:37pm.

Respectfully submitted,

*Denise J. Hafner*

Denise J. Hafner, Hannibal Town Clerk