

**TOWN OF HANNIBAL
REGULAR BOARD MEETING
August 14, 2019
7:00 PM**

Present: Supervisor Virginia Wilbur
Councilman Floyd Calkins
Councilman Charles Reed
Councilman Rick Shoults
Councilwoman Brenda Wilson
Town Clerk Denise Hafner

Others Present: Cindy Flint, ZBA Chair; Larry Flint; Jack Beckwith, Jr., Town Justice; Eugene Hafner, Town Justice; Donna Whitcomb, Planning Board/ZBA Secretary; Gregg Stupp, Sr., Planning Board Chair; Bob & Kelly LaRock; Bob Dilts; Mike Sullivan; Oswego County Legislator Terry Wilbur; and several other members of the community.

Supervisor Virginia Wilbur called the meeting to order at 7:00pm with the Pledge of Allegiance to the Flag.

Public Session: Supervisor Virginia Wilbur explained that a three minute limit will apply for those who wish to speak and a sign in sheet was provided.

- Kelly LaRock asked why the Code Enforcement Officer has not been submitting monthly reports to be included with the Board meeting packets. She also questioned the appointment of a ZBA alternate at the June 2019 Board meeting when the position had not been advertised, however the vacancies accepted at the July 2019 Board meeting had not been advertised or filled. She asked Councilman Rick Shoults to explain his recommendation to increase salary based town positions by \$200 annually and hourly positions by 50 cents an hour. Councilman Rick Shoults answered that he would rather not give any raises in any of the town positions. She then asked Councilman Rick Shoults and Councilman Charles Reed whether they understood that it was illegal for Board members to interfere with Planning Board business. Councilman Rick Shoults acknowledged that he did.
- Larry Flint read a letter (see attached) in which he questioned why at the last Planning Board Public Hearing the Chairman allowed some to speak when they had not signed in and why were they allowed to speak for longer than the three minute limit he had given.
- Eugene Hafner commended Highway Superintendent Jake Malcott and all of the Highway workers for the infrastructure improvements they have been doing this summer. He stated that the installation of needed culverts and the repair of so many roads will leave a lasting improvement on the Town. He then asked whether the Village had paid the submitted bill from the Town for their share of the operating expenses; Supervisor Virginia Wilbur stated that they had not. Councilwoman Brenda Wilson stated that she had asked Mayor Ron Greenleaf also, but she did not receive an answer.
- Gregg Stupp, Sr. responded to Larry Flint's letter stating that the public was able to speak at the meeting even if they had not signed the sign-in sheet.
- Legislator Terry Wilbur discussed a few of the items which will affect the county budget such as the implementation of School Resource Officers (two will be assigned to the Hannibal School District) and the new Court Centralized Arraignment program.

- Supervisor Virginia Wilbur closed the Public Session at 7:10pm.

Approval of the July Board Minutes and August Workshop Minutes:

- Supervisor Virginia Wilbur requested a motion be made to approve the above Board Minutes. Councilman Charles Reed made a motion to accept the July Regular Board Minutes and the August Workshop Minutes; Councilman Floyd Calkins seconded the motion.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

Approval of the July 2019 Financial Report: No report.

Correspondence & Notifications:

- Supervisor Virginia Wilbur read a Thank You note from the Hubbard family for flowers that were sent for the funeral for Bud Hubbard.
- A letter was received from Cynthia Flint indicating her resignation from the Hannibal Zoning Board of Appeals. Supervisor Virginia Wilbur requested a motion be made to accept her resignation. Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 70-2019

BE IT RESOLVED THAT the Hannibal Town Board accepts the resignation of Cynthia Flint from the Hannibal Zoning Board of Appeals effective 8-14-19.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

- A letter was received from Carol Darling indicating her resignation from the Hannibal Zoning Board of Appeals. Supervisor Virginia Wilbur requested a motion be made to accept her resignation. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

Resolution 71-2019

BE IT RESOLVED THAT the Hannibal Town Board accepts the resignation of Carol Darling from the Hannibal Zoning Board of Appeals effective 8-14-19.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

- A letter was received from Dawn Combes indicating her interest in the position of Hannibal Town Historian. Virginia Wilbur requested a motion be made to appoint Dawn Combes as the Town of Hannibal Historian. Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

Resolution 72-2019

BE IT RESOLVED THAT the Hannibal Town Board appoints Dawn Combes as the Historian for the Town of Hannibal.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

Department Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report – No Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report - No Report**
- **Water Department Report**

Councilman Charles Reed made a motion to approve the above reports; seconded by Councilman Floyd Calkins.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

Old Business:

- The AmeriCorps Summer Youth Program will close on Friday, August 17, 2019. The average number of students was up from last year and the leaders did a very good job.
- Councilman Floyd Calkins shared an email from the Comptroller’s Office indicating the CHIPS expenditures should be reported under DB5112.2 not DB5112.4 and that the Syracuse Regional Office should be consulted for technical assistance not the Albany Office (see attached email). Councilman Floyd Calkins made a motion to move the money back to DB5112.2 from DB5112.4. No second was offered and it was suggested by Councilwoman Brenda Wilson to discuss further at the next workshop.

New Business:

- Supervisor Virginia Wilbur asked the Board for a motion to advertise the open positions for the Town Assessor, Planning Board and the Zoning Board of Appeals. Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 73-2019

BE IT RESOLVED THAT the Hannibal Town Board approves to advertise the open positions for the Town Assessor; 2 Zoning Board of Appeals members; 1 Zoning Board of Appeals Alternate position and 3 Planning Board members in the newspaper.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

- Supervisor Virginia Wilbur stated that Town Justice Jack Beckwith, Jr. was interested in attending the September training conference being held in Lake Placid. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 74-2019

BE IT RESOLVED THAT the Hannibal Town Board approves for Town Justice Jack Beckwith, Jr. to attend the September Magistrate’s training conference being held in Lake Placid.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

- Councilwoman Brenda Wilson asked Jack Beckwith, Jr. to give a presentation on the highlights of the training when he returns.
- Supervisor Virginia Wilbur asked for input from the Board on the process to update the Town’s Comprehensive Plan. Councilman Floyd Calkins presented an email outlining the steps/procedures to follow to update the plan. Supervisor Virginia Wilbur suggested doing more research and discussing it further at the next Workshop. Legislator Terry Wilbur stated that he would ask someone from the County to meet with the Board to help with the process. Councilwoman Brenda Wilson suggested using the next workshop to focus on the Comprehensive Plan.

Other Business:

- Councilman Charles Reed suggested that a letter be sent to the Code Enforcement Officer and the Town Assessor asking that a monthly report be submitted to the Board. Supervisor Virginia Wilbur stated she would be willing to draft a letter. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 75-2019

BE IT RESOLVED THAT the Hannibal Town Board approves for Supervisor Virginia Wilbur to send a letter to the Code Enforcement Officer and the Town Assessor requesting that a Monthly Report be submitted to the Town Board.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

Approval to Pay Town Bills: Councilman Charles Reed made a motion to approve the payment of the following Town bills - Abstract #9; seconded by Councilman Rick Shoults.

- A. General A Fund Vouchers #180-202; Pre-paid Vouchers #1029-1031; Total Claims \$9,457.72
 - B. General B Fund Vouchers #10-15; Pre-paid Vouchers #; Total Claims \$480.00
 - C. General SL Fund Vouchers #; Pre-paid Vouchers #3; Total Claims \$284.89
 - D. DA Highway Fund Vouchers #80-91; Pre-paid Vouchers #; Total Claims \$14,863.84
 - E. DB Highway Fund Vouchers #11-12; Pre-paid Vouchers #; Total Claims \$17,963.43
 - F. Water District SW-2 Vouchers #; Pre-paid Vouchers #1015-1016; Total Claims \$2,150.60
 - G. Water District SW-3 Vouchers #; Pre-paid Vouchers #1010; Total Claims \$2,938.59
 - H. Water District SW-4 Vouchers #; Pre-paid Vouchers #1008; Total Claims \$380.92
- Total of Vouchers: \$42,043.76 Total of Pre-paid Vouchers: \$6,476.23
Grand Total of Claims: \$48,519.99

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

At 7:39pm, Councilwoman Brenda Wilson made a motion to adjourn the meeting; seconded by Councilman Floyd Calkins.

Ayes: 5 [Calkins, Reed, Shoults, Wilson, Wilbur]

Nays: 0

The meeting was adjourned at 7:39pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk

UNAPPROVED