

**TOWN OF HANNIBAL
REGULAR BOARD MEETING
September 18, 2019
7:00 PM**

Present: Supervisor Virginia Wilbur
Councilman Floyd Calkins
Councilman Charles Reed
Councilman Rick Shoults
Town Clerk Denise Hafner

Absent: Councilwoman Brenda Wilson

Others Present: Theresa Penfield, DCO; Jack Beckwith, Jr., Town Justice; Donna Whitcomb, Planning Board/ZBA Secretary; Gregg Stupp, Sr., Planning Board Chair; Larry & Cindy Flint; George & Carol Darling; Darlene Malone; Randy Hall; Peggy Shepard; Ellen Killicutt; Nelson Hawkins; John Snow; Rosemary Emmons; and several other members of the community.

Supervisor Virginia Wilbur called the meeting to order at 7:00pm with the Pledge of Allegiance to the Flag.

Public Session: Supervisor Virginia Wilbur explained that a three minute limit will apply for those who wish to speak and a sign in sheet was provided.

- Ellen Killicutt asked that the Board consider increasing the time limit for the public to speak from the existing three minutes to at least five minutes. Supervisor Virginia Wilbur stated that she would think about it.
- Town Justice Jack Beckwith, Jr. gave an overview of the training he had attended at Lake Placid. Some of the topics discussed were the Central Arraignment Program for after-hours arraignment and the changes in legislation passed such as extending the methods to notify defendants of their court dates to email, text, mail or phone, among other changes. Many of these changes have caused additional costs to the courts and the county, along with an increase in the workload.

Approval of the August Board Minutes and September Workshop Minutes:

- Supervisor Virginia Wilbur requested a motion be made to approve the above Board Minutes. Councilman Rick Shoults made a motion to accept the August Regular Board Minutes and the September Workshop Minutes; Councilman Charles Reed seconded the motion.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

Approval of the August 2019 Financial Report:

- Supervisor Virginia Wilbur requested a motion be made to approve the above Financial Report. Councilman Charles Reed made a motion to accept the August Financial Report; Councilman Rick Shoults seconded the motion.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

Correspondence & Notifications:

- Supervisor Virginia Wilbur read a Thank You note from Betty Hutchins for the great upkeep of Bethel Cemetery.
- A letter was received from Alena Sanford expressing that the Duck Run was a great success and the \$200 was raised for the Community Park.
- Supervisor Virginia Wilbur read a letter received from Gregg Stupp, Sr. expressing his desire to resign as the Planning Board Chairman and the Planning Board as of 9/18/19.
- A petition was received from Jan Cianfarano requesting a reduction in the speed limit on County Route 7. Councilman Charles Reed stated that County Route 7 is not under the authority of the Town of Hannibal since it is a County Road not a Town Road. Supervisor Virginia Wilbur will send the petition and request to the County.
- Supervisor Virginia Wilbur read a statement informing the Board that it had been past practice to purchase flowers for employees of the Town when the death of a loved one occurred. However, due to being informed that tax dollars cannot be used for this purpose, she has asked the bookkeeper to void the town check written to pay for the services and she will personally pay the bill for the flowers recently sent for the funeral of an employee's loved one.

Department Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report**
- **Assessor's Report – No Report**
- **Dog Control Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report - No Report**
- **Water Department Report**

Councilman Floyd Calkins pointed out that a Village building permit (25 Garden East – Wendall Seymour) is listed on the Code Enforcement Report. He also questioned whether a mileage report would be submitted quarterly by the Code Enforcement Officer. After a discussion, Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilman Floyd Calkins.

Resolution 77-2019

BE IT RESOLVED THAT the Hannibal Town Board approves that the Code Enforcement Officer shall submit a Mileage Report to the Town Board at least quarterly.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

Councilman Rick Shoults made a motion to approve the above reports; seconded by Councilman Charles Reed.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

Old Business:

- Supervisor Virginia Wilbur spoke with David Turner from Oswego County of Community Development Tourism & Planning about Karen Noyes assisting with update the Comprehensive Plan. It will be discussed further at the next Board Workshop.

New Business:

- Supervisor Virginia Wilbur asked the Board for a motion to change the time for the Board Budget Workshop to be held from 4:30pm to 6:00pm. Councilman Floyd Calkins made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 78-2019

BE IT RESOLVED THAT the Hannibal Town Board approves to change the time for the Hannibal Board Budget Workshop to be held from 4:30pm to 6:00pm.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

- Supervisor Virginia Wilbur presented the Board members with a list of equipment the Highway Department would like to purchase. It was noted that the 10-wheeler and the mower were considered a priority.
- Supervisor Virginia Wilbur asked the Board for a motion to appoint Randy Hall as a member of the Planning Board. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 79-2019

BE IT RESOLVED THAT the Hannibal Town Board appoints Randy Hall as a member of the Hannibal Planning Board filling the vacancy of Joshua Bomgren, term to expire 12/31/23.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

- Supervisor Virginia Wilbur informed the Board that the Code Enforcement Officer would like either a Deputy Code Enforcement Officer or an assistant to fill in for him when a conflict of interest exists or when he may be absent. After a discussion, Councilman Floyd Calkins suggested that the Town look into forming an agreement with another Municipality to share the services the Code Enforcement Officer. Supervisor Virginia Wilbur asked Councilman Floyd to research the idea.
- Supervisor Virginia Wilbur stated that \$10,000 needed to be transferred from the DB200 account to the DA200 account. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 80-2019

BE IT RESOLVED THAT the Hannibal Town Board approves to transfer \$10,000 from the DB200 account to the DA200 account for the purpose of purchasing salt.

Ayes: 3 [Reed, Shoults, Wilbur]
Nays: 1 [Calkins]

Councilman Floyd Calkins questioned why money needed to be transferred when there is a balance of \$95,000 already in the DA200 account. He also pointed out that when money is moved between A and B accounts, it needs to be repaid by the end of the year.

Other Business:

- Supervisor Virginia Wilbur read a resignation letter submitted by Planning Board Chairman Gregg Stupp, Sr. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Floyd Calkins.

Resolution 81-2019

BE IT RESOLVED THAT the Hannibal Town Board accepts the resignation of Gregg Stupp, Sr. as the Planning Board Chairman and member.

Ayes: 3 [Calkins, Reed, Wilbur]
Nays: 1 [Shoults]

At 7:32pm, Supervisor Virginia Wilbur stated that the Board needed to enter into Executive Session to discuss a Planning Board personnel matter. Councilman Charles Reed made a motion to enter into Executive Session to discuss a Planning Board personnel matter; seconded by Councilman Rick Shoults.

Ayes: 4 [Calkins, Reed, Wilson, Wilbur]
Nays: 0

At 7:32pm the Board closed the Regular Board meeting to enter into Executive Session to discuss a Planning Board personnel matter.

At 7:38pm, Councilman Rick Shoults made a motion to close the Executive Session and reconvene the Regular Board meeting; seconded by Councilman Floyd Calkins.

Ayes: 4 [Calkins, Reed, Wilson, Wilbur]
Nays: 0

At 7:38pm the Executive Session was closed and the Regular Board meeting was reconvened.

- Supervisor Virginia Wilbur asked for a motion to appoint Michael LaFurney as the Planning Board Chairman. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 82-2019

BE IT RESOLVED THAT the Hannibal Town Board appoints Michael LaFurney as the Planning Board Chairman.

Ayes: 4 [Calkins, Reed, Wilson, Wilbur]
Nays: 0

Approval to Pay Town Bills: Councilman Charles Reed made a motion to approve the payment of the following Town bills - Abstract #10; seconded by Councilman Rick Shoults.

- A. General A Fund Vouchers #203-215; Pre-paid Vouchers #1032-1035; Total Claims \$24,702.38
 - B. General B Fund Vouchers #16-18; Pre-paid Vouchers #1002; Total Claims \$259.65
 - C. General SL Fund Vouchers #; Pre-paid Vouchers #4; Total Claims \$289.42
 - D. DA Highway Fund Vouchers #92-104; Pre-paid Vouchers #; Total Claims \$45,645.24
 - E. DB Highway Fund Vouchers #13-18; Pre-paid Vouchers #; Total Claims \$74,582.16
 - F. Water District SW-2 Vouchers #31-36; Pre-paid Vouchers #1017-1018; Total Claims \$2,803.23
 - G. Water District SW-3 Vouchers #30-36; Pre-paid Vouchers #1011; Total Claims \$3,837.55
 - H. Water District SW-4 Vouchers #22-25; Pre-paid Vouchers #1010; Total Claims \$502.97
- Total of Vouchers: \$141,179.53 Total of Pre-paid Vouchers: \$11,443.07
Grand Total of Claims: \$152,622.60

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]
Nays: 0

It was mentioned that two letters of interest in the position of Town Assessor were received and interviews will be scheduled for October 2, 2019 at 4:15pm and 4:30pm.

At 7:41pm, Councilman Floyd Calkins made a motion to adjourn the meeting; seconded by Councilman Rick Shoults.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]
Nays: 0

The meeting was adjourned at 7:41pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk