

**TOWN OF HANNIBAL
BOARD MEETING
APRIL 15, 2020
7:00 PM**

Present via Phone Conference:

Supervisor Floyd Calkins
Councilman Charles Reed
Councilman Rick Shoults
Councilwoman Brenda Wilson
Councilwoman Virginia Wilbur
Town Clerk Denise Hafner

Others Present via Phone Conference: Marian Calkins; Donna Whitcomb; and Jeremy Hotaling, Reporter for The Pall-Times. (Others members of the community may have been on the call that were not named)

Supervisor Floyd Calkins called the meeting to order at 7:05pm.

Town Clerk Denise Hafner took a roll call of Board members present:

Supervisor Floyd Calkins, present
Councilman Charles Reed, present
Councilman Rick Shoults, present
Councilwoman Brenda Wilson, present
Councilwoman Virginia Wilbur, present

Public Session: No comments.

Approval of 2020 March Board Meeting Minutes:

- Supervisor Floyd Calkins requested a motion be made to approve the above Board Minutes. Councilman Charles Reed made a motion to accept the March 2020 Board Meeting Minutes; Councilwoman Virginia Wilbur seconded the motion.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Approval of Financial Report: February 2020 Report and March 2020 Report:

- Supervisor Floyd Calkins requested a motion be made to approve the above Financial Reports. Councilman Charles Reed made a motion to accept the February 2020 Financial Report and March 2020 Financial Report; Councilman Rick Shoults seconded the motion.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Correspondence & Notifications:

- Supervisor Floyd Calkins read a letter received from the Hannibal Village Board informing the Town Board that they are in agreement with the discontinuance of the meeting room rental policy. The letter stated that in the future the Town Board and Village Board should discuss and unilaterally agree upon decisions pertaining to the use of the municipal building. A discussion ensued and the board members concurred that the Town is responsible for payment of the bills pertaining to the building, such as utilities

and insurance, and that it is the responsibility of the Town Board to make decisions that are in the best interest of the Town, which includes the Village as a part of the Town.

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report**
- **Planning Board Report – No Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilman Charles Reed made a motion to approve the above reports; seconded by Councilwoman Virginia Wilbur.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Old Business:

- Supervisor Floyd Calkins asked for a motion to accept the resignation of Sue Clark as the Town Cleaner (a letter of resignation had been received and read at the last meeting). Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 45-2020

BE IT RESOLVED THAT the Hannibal Town Board accepts the resignation of Sue Clark as the Town Cleaner.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins asked for a motion to accept the resignation of Randy Hall from the Planning Board (a letter of resignation had been received and read at the last meeting). Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 46-2020

BE IT RESOLVED THAT the Hannibal Town Board accepts the resignation of Randy Hall from the Hannibal Town Planning Board.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins opened the only bid received for the mowing of the cemeteries. Nelson Hawkins submitted a bid to mow Bethel Cemetery at \$80 per mow and McCaussey Cemetery at \$50 per mow. He provided proof of liability insurance. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 47-2020

BE IT RESOLVED THAT the Hannibal Town Board accepts the bid received from Nelson Hawkins to mow/maintain McCaussey Cemetery at \$50 per mowing for the summer and to mow/maintain Bethel Cemetery at \$80 per mowing for the summer.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins informed the Board members that no bids were received for the cleaning of the Town Hall. It was suggested that the Board members reach out to any cleaning companies or individuals who may be interested in cleaning the Town Hall according to the bid guidelines. Councilwoman Brenda Wilson volunteered to be the contact person. It will be further discussed at the next meeting.
- Supervisor Floyd Calkins suggested discussing the Dog Enumeration at the next Board meeting. The Board members concurred.

New Business:

- Supervisor Floyd Calkins asked the Board members whether the May 6th Board Workshop should be canceled. After a discussion, it was suggested by Councilman Charles Reed to discuss the matter again at the end of the meeting.
- Supervisor Floyd Calkins gave the Board members an update on NYCLASS. He informed the board that the Town had gained \$1,776.08 year to date.
- Supervisor Floyd Calkins informed the Board Members that the Earth Day Event scheduled for Saturday, 4/18/20 would still take place. The event will be held according to social distancing guidelines. Volunteers will need to remain with their group and keep a distance of at least six feet from other groups. Trash bags will be available at the Town Hall, however, the volunteers need to remain in their cars and a bag will be brought to them. Supervisor Floyd Calkins stated that if someone needs the collected trash picked up to be brought to the Town Hall, he can be contacted. Councilman Charles Reed shared that the State had cleaned up the areas near Sixty Six Road and County Route 34.
- Supervisor Floyd Calkins asked for a motion to approve the Oswego County Agreement to Spend Highway Funds (284 Agreement). Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 48-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the Oswego County Agreement to Spend Highway Funds (284 Agreement).

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins asked for a motion to approve the purchase of a New Steel Dump Body for the 2007 Highway truck for \$15,967.00. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 49-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the purchase of a New Steel Dump Body for the 2007 Highway truck in the amount of \$15,967.00.

Ayes:5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- The Board members discussed the proposed joint purchase of a 2016 Double Drum Roller at \$7,000.00 per Town. Councilwoman Virginia Wilbur stated that six towns, including the Town of Hannibal, would participate. Councilman Charles Reed explained that there could be many complications with several towns involved in the purchase. He also stressed that a written maintenance policy needs to be agreed upon. After a further discussion of the matter, it was decided to table to matter for the May 5th Board Workshop.
- Supervisor Floyd Calkins stated that he had reviewed the itemized bill for the repair of the 2005 F550 truck. He spoke with several trusted mechanics and he believes that the bill is over by around \$6,000.00. Supervisor Floyd Calkins spoke with Bob Delong and Mr. Delong stated he would review the bill carefully to see if there were any adjustments that could be made. Councilman Charles Reed stated that in the future estimates need to be in writing not verbal. Councilman Floyd Calkins made a motion to table the decision to pay the bill until the next meeting; seconded by Councilwoman Brenda Wilson.

Resolution 50-2020

BE IT RESOLVED THAT the Hannibal Town Board approves to table the decision to pay the bill for the repairs of the 2005 F550 Highway truck until the next Board meeting.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Other Business:

- Councilwoman Virginia Wilbur suggested that a CLOSED sign be placed at the Community Park due to the COVID-19 Pandemic and quarantine. Supervisor Floyd Calkins volunteered to make a sign and post it at the park by Saturday.
- Councilman Charles Reed suggested that the Dog Census be done at the same time as the School Census which would reduce the cost. Supervisor Floyd Calkins stated that he would contact Superintendent Staats to discuss the possibility.

Approval to Pay Town Bills: Councilman Charles Reed made a motion to approve the payment of the following Town bills - Abstract #4; seconded by Councilwoman Virginia Wilbur.

- A. General A Fund Vouchers #58-#71; Total Claims \$8,779.11
- B. General B Fund Vouchers #19-#21; Total Claims \$172.04
- C. General SF Fund Vouchers #; Total Claims \$0
- D. General SL Fund Vouchers #3; Total Claims \$297.48
- E. DA Highway Fund Vouchers #37-#47; Total Claims \$13,939.41
- F. DB Highway Fund Vouchers #4-#6; Total Claims \$16,353.78
- G. Water District SW-2 Vouchers #18-#19; Total Claims \$65.97
- H. Water District SW-3 Vouchers #; Total Claims \$0

- I. Water District SW-4 Vouchers #; Total Claims \$0
 - J. Trust & Agency Vouchers #4; Total Claims \$141.00
- Grand Total of Claims: \$39,748.79

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]
Nays: 0

At 7:51pm, Councilwoman Virginia Wilbur made a motion to adjourn the meeting; seconded by Councilman Charles Reed.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]
Nays: 0

The meeting was adjourned at 7:51pm.

Respectfully submitted,

Denise J. Hafner
Denise J. Hafner, Hannibal Town Clerk

UNAPPROVED