

Advertisement for Bid – Cleaning Service for the Town of Hannibal Municipal Building.

March 11, 2020

The Town of Hannibal is seeking bids from qualified individuals to secure a One Year Contract for cleaning services for its Municipal Building.

Weekly obligations:

- Dusting
- Sanitizing of all door knobs, countertops, chair arms, and bench
- Vacuuming
- Restroom cleaning / Sterilization
- Trash removal and Recycling
- Upon completion of cleaning a phone call or email is to be sent to designated town liaison for documentation

This agreement will not automatically renew

Window cleaning will be as directed

Mopping once a month or as needed

All services will be conducted in an unobtrusive manner and after or before business hours.

Sub-contracting will not be permitted.

Interested parties should include a cleaning schedule that indicates hours and cost breakdowns if applicable.

A tour can be scheduled to gain an understanding of the requirements.

All Bids are to be submitted in a sealed envelope and noted "Cleaning Service Bid"

The Hannibal town board reserves the right to reject any and all proposals.

The Hannibal town board reserves the right to void the Cleaning contract for any reason.

Evidence of Liability Insurance must accompany all submitted bids.

TOWN OF HANNIBAL

2020 CLEANING BID

Bid Per Month : \$ _____

Signature _____

Name of Company _____

Date _____

Accepted by the Town Council on Date: _____