

**TOWN OF HANNIBAL
BOARD WORKSHOP MEETING
JUNE 3, 2020
6:00 PM**

Present via Phone Conference: Supervisor Floyd Calkins
Councilman Charles Reed
Councilman Rick Shoults
Councilwoman Brenda Wilson
Councilwoman Virginia Wilbur
Town Clerk Denise Hafner

Others Present via Phone Conference: Donna Whitcomb, Planning Board Secretary; Mike Sullivan, Planning Board Member; Chuck Thomas; (Others members of the community may have been on the call that were not named)

Supervisor Floyd Calkins called the meeting to order at 6:00pm.

Town Clerk Denise Hafner took a roll call of Board members present:

Supervisor Floyd Calkins, present
Councilman Charles Reed, present
Councilman Rick Shoults, present
Councilwoman Brenda Wilson, present
Councilwoman Virginia Wilbur, present

- The Board members discussed the inspection of the water tower. Supervisor Floyd Calkins stated that the company performing the inspection, Atlantic Water Services, requires a down payment of half of the total cost before performing the inspection. Supervisor Floyd Calkins asked for a resolution to prepay the down payment so that the inspection can be performed as soon as possible. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

Resolution 59-2020

BE IT RESOLVED THAT the Hannibal Town Board approves to prepay the required down payment of \$1300 (half of the total cost) to Atlantic Water Services in order to have the water tower inspection performed as soon as possible.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- A discussion was held on the procedure to follow in order to reopen the Town Hall Offices post COVID-19 pandemic. Per a consensus of the board members, Plexiglass will be installed in the Town Clerk's Office Window, Water Department Window and Court Office Window and the Code Enforcement Officer will inspect to be sure the Town is following the recommended guidelines in order to open the building to the public. Face masks will be required by the public in order to enter the building if the six foot social distancing cannot be maintained per the Governor's Executive Order.

- The Board discussed the Town of Hannibal being a Host Site for the AmeriCorps Summer Youth Program amid the COVID-19 pandemic and it was agreed to wait until more information is given before making a decision. Supervisor Floyd Calkins will inform Chris from AmeriCorps that the Town is interested but would like more information on what guidelines will be needed to hold the program safely.
- The Board members discussed opening the playground and pavilion post COVID-19. Councilwoman Brenda Wilson stated that both the City of Fulton and the City of Oswego had reopened their playgrounds to the public. She volunteered to contact both Fulton and Oswego about what guidelines they were following to open the playgrounds safely to the public. Supervisor Floyd Calkins informed the Board members that Blue Bowl will begin cleaning the outhouse for the playground and pavilion every two weeks.
- Supervisor Floyd Calkins informed the Board members that a push mower is stored in the shed at Bethel Cemetery and asked if the Town should try to sell it. Councilman Charles Reed suggested advertising it in the paper. Councilwoman Brenda Wilson suggested having Nelson Hawkins or Chris Harris checking to see if the mower is worth trying to sell. Supervisor Floyd Calkins stated he would ask Chris Harris to look it over.
- The Board members discussed possibly discontinuing the cell phone plan for the Highway Superintendent, Code Enforcement Officer and Dog Control Officer. It was suggested offering a stipend to the three employees to use their own phones. Councilwoman Brenda Wilson searched the internet and shared that the state stipend is \$36.13 per phone/employee monthly. The AT&T cell phone plan costs approximately \$60/month per phone. Supervisor Floyd Calkins will speak with AT&T to see if the Town would be able to cancel the contract.
- Councilwoman Brenda Wilson stated she had spoken with Village Mayor Ron Greenleaf about the cleaning of the building. It was suggested that the Town pay a cleaner for three weeks and then the Village would pay for a cleaner for one week. It was suggested that a clear plan be adopted specifying what tasks and responsibilities would be expected.
- Councilwoman Brenda Wilson asked whether the soffit, fascia, and roof damage on the Municipal Building and the pavilion had been repaired. Supervisor Floyd Calkins stated that Highway Superintendent Jake Malcott had repaired the roof but stated that the entire roof would need to be replaced in the near future. The Board will discuss a plan to replace the roof and how to budget for the repairs.
- Councilwoman Brenda Wilson informed the Board members that Kami's Kix Dance Studio would like to use the pavilion to hold a virtual outdoor dance recital. She would like to record the Dance Recital on June 19th and June 20th at the pavilion. There would be eight students dancing and parents would be asked to remain in their cars. She would like to reserve the dates. The Town Clerk stated that the Town does have an application/policy for reserving the pavilion and will provide a copy of it to Supervisor Floyd Calkins.
- Councilwoman Brenda Wilson informed the Board members that Chuck Thomas is interested in the open position on the Planning Board. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 60-2020

BE IT RESOLVED THAT the Hannibal Town Board appoints Chuck Thomas to fill the position as a Town of Hannibal Planning Board Member until the end of the year, term to expire 12/31/2020.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

At 6:47pm, Councilwoman Brenda Wilson made a motion to adjourn the meeting; seconded by Councilman Charles Reed.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

The meeting was adjourned at 6:47pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk