

**TOWN OF HANNIBAL
BOARD MEETING
MAY 20, 2020
7:00 PM**

Present via Phone Conference: Supervisor Floyd Calkins
Councilman Charles Reed
Councilman Rick Shoults
Councilwoman Brenda Wilson
Councilwoman Virginia Wilbur
Town Clerk Denise Hafner

Others Present via Phone Conference: Susan Gentile, Assessor; Mike Pierce; (Others members of the community may have been on the call that were not named)

Supervisor Floyd Calkins called the meeting to order at 7:00pm.

Town Clerk Denise Hafner took a roll call of Board members present:

Supervisor Floyd Calkins, present
Councilman Charles Reed, present
Councilman Rick Shoults, present
Councilwoman Brenda Wilson, present
Councilwoman Virginia Wilbur, present

Public Session: No comments.

Approval of 2020 April Board Meeting Minutes and May Workshop Minutes:

- Supervisor Floyd Calkins requested a motion be made to approve the above Board Minutes. Councilman Charles Reed made a motion to accept the April 2020 Board Meeting Minutes and May Workshop Minutes; Councilwoman Virginia Wilbur seconded the motion.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]
Nays: 0

Approval of Financial Report: April 2020 Report:

- Supervisor Floyd Calkins requested a motion be made to approve the above Financial Report. Councilman Rick Shoults made a motion to accept the April 2020 Financial Report; Councilman Charles Reed seconded the motion.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]
Nays: 0

Correspondence & Notifications:

- Supervisor Floyd Calkins stated that he had received notification from Honorable Judge Gideon that the Judicial 5th District will begin opening their courthouses (beginning May 20th for Oswego County) for the handling of clerical and Chamber matters. However, court calendars and court proceedings will still not be scheduled. Social distancing and appropriate PPE, if necessary, is required. Interacting with the public at this time is not encouraged.

- Supervisor Floyd Calkins reported that the Town received \$13.52 due to an Anti-Trust litigation.
- Supervisor Floyd Calkins stated that an email was received from Granby Town Supervisor John Snow inquiring whether the Town of Hannibal would be interested in exploring a joint water project on Rathburn Road. This project would assist the Town of Granby in creating a water district in the northern section of their town and would provide safe drinking water to Hannibal residents on Rathburn Road. After some discussion, the Board agreed to explore the option.
- Supervisor Floyd Calkins informed the Board that he received notification from the County of Oswego that the Mortgage Tax of \$12,342.10 (\$513.69 less than last May) was sent electronically.

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report**
- **Planning Board Report – No Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilman Charles Reed made a motion to approve the above reports with a correction to the Dog Control Report (Ira Station Road should have read Martville Road); seconded by Councilwoman Virginia Wilbur.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

A discussion ensued about the Inter-Municipal Agreement and whether the Town Supervisor should also sign the agreement. Supervisor Floyd Calkins stated he would look into it.

Old Business:

- Assessor Susan Gentile reported on the upcoming Grievance Day scheduled for May 28, 2020. She also reported that she had over 20 phone appointments and sent out approximately 150 letters. Social distancing practices will be applied for the May 28th date. She also reported that the State Equalization Rate for 7/18 to 7/19 is 86.8%. A revaluation should be done, especially with poor data that does not include photos. However, it would cost approximately \$35 per parcel which could equate to approximately \$74,000 to complete a revaluation. It was recommended to budget a little toward this goal over several years before taking on the task.
- Supervisor Floyd Calkins stated that Jessica Green who operates a cleaning business expressed interest in the Town’s cleaning position. The cost would be approximately \$100 a week, depending on what tasks would need to be completed, such as mopping the floors. He asked for a motion to approve Jessica Green as the Town cleaner; Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 56-2020

BE IT RESOLVED THAT the Hannibal Town Board approves Jessica Green as the Town Cleaner at the cost of approximately \$100 a week depending on what tasks would need to be completed for the week.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

New Business:

- Supervisor Floyd Calkins presented the Board with the different rates offered for the financing of the new snowplow. After a discussion, it was suggested to finance the new plow truck with KS State Bank. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 57-2020

BE IT RESOLVED THAT the Hannibal Town Board approves that the Town of Hannibal finance the New Plow Truck (\$215,352.59) with KS State Bank. The Town of Hannibal will have a down payment of \$58,750, and finance the balance of \$156,602.59 for 3 years at 2.87%. The annual payments will be \$55,225.45.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins presented a Cash Flow Analysis of the DB Highway Funds showing the CHIPS Funds to be reduced by 20% for the year.

Other Business:

- Mayor Ronald Greenleaf informed Supervisor Floyd Calkins that the AmeriCorps Youth Program was still planning to operate and begin the first week of July. Mayor Greenleaf conveyed that he had some reservations on the safety of the program during the pandemic crisis. The Board members discussed different options for how to handle the program if it were to take place. Councilwoman Virginia Wilbur suggested that Supervisor Floyd Calkins reach out to Chris at AmeriCorps to obtain more information and to present the information at the next workshop.
- Councilwoman Virginia Wilbur asked whether the DOT had given any information about the \$200,000 grant to perform highway work on Cooper Road. Supervisor Floyd Calkins stated he had not heard anything.
- Councilwoman Virginia Wilbur asked if it had been determined whether the cost for the work on the Water Tower had been divided between the Water Districts in the past. Supervisor Floyd Calkins stated that he had spoken with OCWA and it was recommended that the cost be divided between the Water Districts according to the formula used for bills.
- Councilwoman Virginia Wilbur stated she had spoken with DCO Theresa Penfield about her daughter, Jennifer Chambers, substituting as the Dog Control Officer (unpaid) whenever she is out of town. The Board members discussed the matter and Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 58-2020

BE IT RESOLVED THAT the Hannibal Town Board approves that Jennifer Chambers will substitute as the Dog Control Officer (unpaid position) during times that Dog Control Officer Theresa Penfield is out of Town.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Approval to Pay Town Bills: Councilman Rick Shoults made a motion to approve the payment of the following Town bills - Abstract #5; seconded by Councilman Charles Reed.

- A. General A Fund Vouchers #72-#85; Total Claims \$3,971.58
 - B. General B Fund Vouchers #22-#28; Total Claims \$479.89
 - C. General SF Fund Vouchers #; Total Claims \$0
 - D. General SL Fund Vouchers #4; Total Claims \$294.18
 - E. DA Highway Fund Vouchers #48-#59; Total Claims \$17,374.76
 - F. DB Highway Fund Vouchers #7-#11; Total Claims \$164,506.18
 - G. Water District SW-2 Vouchers #20-#25; Total Claims \$41,760.58
 - H. Water District SW-3 Vouchers #15-#18; Total Claims \$7,887.28
 - I. Water District SW-4 Vouchers #12-#14; Total Claims \$1,015.59
 - J. Trust & Agency Vouchers #5; Total Claims \$141.00
- Grand Total of Claims: \$237,431.04

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

At 8:01pm, Councilwoman Brenda Wilson made a motion to adjourn the meeting; seconded by Councilwoman Virginia Wilbur.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

The meeting was adjourned at 8:01pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk