

**TOWN OF HANNIBAL
BOARD MEETING
JULY 15, 2020
7:00 PM**

Present via Phone Conference: Supervisor Floyd Calkins
Councilman Charles Reed
Councilman Rick Shoults
Councilwoman Brenda Wilson
Councilwoman Virginia Wilbur
Town Clerk Denise Hafner

Others Present via Phone Conference: Donna Whitcomb, Planning Board Secretary; (Others members of the community may have been on the call that were not named)

Supervisor Floyd Calkins called the meeting to order at 7:00pm.

Town Clerk Denise Hafner took a roll call of Board members present:

Supervisor Floyd Calkins, present
Councilman Charles Reed, present
Councilman Rick Shoults, present
Councilwoman Brenda Wilson, present
Councilwoman Virginia Wilbur, present

Public Session: No comments.

Approval of 2020 June Board Meeting Minutes:

- Supervisor Floyd Calkins requested a motion be made to approve the above Board Minutes. Councilwoman Virginia Wilbur made a motion to accept the June 2020 Board Meeting Minutes; Councilman Rick Shoults seconded the motion.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Approval of Financial Report: June 2020 Report:

- Supervisor Floyd Calkins requested a motion be made to approve the above Financial Report. Councilman Rick Shoults made a motion to accept the June 2020 Financial Report; Councilwoman Brenda Wilson seconded the motion.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Correspondence & Notifications:

- Supervisor Floyd Calkins reported that a thank you note from the Hubbard Family was received for the flowers that were sent in memory of their mother, former Town Clerk Marcia Hubbard.

- Supervisor Floyd Calkins reported that the Town Court received approval from the Fifth Judicial District Supervising Judges to reopen the court according to the COVID-19 Reopening Plan submitted. The Court will hold its court first court session on July 21st, 2020.
- Supervisor Floyd Calkins informed the Board members that the Planning Board had approved the Junk Yard License for the junkyard on Sixty Six Road.

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report – No Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilman Charles Reed made a motion to approve the above reports; seconded by Councilwoman Virginia Wilbur.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]
Nays: 0

Old Business:

- Supervisor Floyd Calkins thanked Councilwoman Virginia Wilbur for contacting AT&T and closing the phone plan for the Dog Control Officer, Code Enforcement Officer and Highway Superintendent. One last bill will be received. The Town of Hannibal Website has been updated with the new phone numbers.

New Business:

- Supervisor Floyd Calkins asked for a motion to approve the Junkyard License for Sixty Six Road. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 62-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the Junkyard License for the Bartoszewki located on Sixty Six Road in the Town of Hannibal effective July 15, 2020 to March 31, 2022.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]
Nays: 0

- Supervisor Floyd Calkins explained that an account line is needed in the budget for the Water Department when curb stops and meters are installed for new customers. Supervisor Floyd Calkins asked for a motion to approve a Budget Modification to create a new account line. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 63-2020

BE IT RESOLVED THAT the Hannibal Town Board approves to modify Revenue lines SW2-2144 by \$10,000, SW3-2144 by \$3,000, and SW4-2144 by \$3000 and to modify Expenditure lines SW2-8389.4 by \$10,000, SW3-8389.4 by \$3,000 and SW4-8389.4 by \$3,000.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins explained that the Menter's Agreement needs the signature of the Town Supervisor and asked for a resolution approving the Town Supervisor to sign it. Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

Resolution 64-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the Town Supervisor the authority to sign the Menter's Agreement for the Hannibal Town Board.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins explained that the Auctions International Agreement also needs the signature of the Town Supervisor and asked for a resolution approving the Town Supervisor to sign it. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 65-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the Town Supervisor the authority to sign the Auctions International Agreement for the Hannibal Town Board.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins asked the Board Members if they had reviewed the Resolution for reimbursement by the State for the costs to pave Cooper Road. He then asked for a motion to approve the resolution. Councilman Charles Reed made a motion to approve the attached resolution; seconded by Councilman Rick Shoults.

Resolution 66-2020 (see attached)

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- The Board discussed whether to hold the August Workshop meeting in person or by teleconferencing. It was decided to continue by teleconference at this point.

Other Business: None

Approval to Pay Town Bills: Councilman Charles Reed made a motion to approve the payment of the following Town bills - Abstract #7; seconded by Councilwoman Virginia Wilbur.

- A. General A Fund Vouchers #104-#118; Total Claims \$6,049.81
 - B. General B Fund Vouchers #38-#44 Total Claims \$451.79
 - C. General SF Fund Vouchers #; Total Claims \$0
 - D. General SL Fund Vouchers #6; Total Claims \$282.00
 - E. DA Highway Fund Vouchers #71-#81; Total Claims \$12,938.08
 - F. DB Highway Fund Vouchers #17-#20; Total Claims \$33,476.92
 - G. Water District SW-2 Vouchers #33-#39; Total Claims \$3,598.19
 - H. Water District SW-3 Vouchers #23-#30; Total Claims \$7,322.17
 - I. Water District SW-4 Vouchers #19-#25; Total Claims \$8,275.81
 - J. Trust & Agency Vouchers #7; Total Claims \$235.00
- Grand Total of Claims: \$72,629.77

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]
Nays: 0

At 7:41pm, Councilwoman Virginia Wilbur made a motion to adjourn the meeting; seconded by Councilman Charles Reed.

Ayes: 5 [Reed, Shoults, Wilbur, Wilson, Calkins]
Nays: 0

The meeting was adjourned at 7:41pm.

Respectfully submitted,

Denise J. Hafner
Denise J. Hafner, Hannibal Town Clerk

SAMPLE RESOLUTION BY MUNICIPALITY
(Locally Administered Project)
RESOLUTION NUMBER: 166-2020

Authorizing the implementation, and funding in the first instance of the State-aid Program eligible costs, of a capital project, and appropriating funds therefore.

WHEREAS, a Project for Paving Cooper Road, Rt 104 to CR 85, Town of Hannibal P.I.N. 375692 (the Project") is eligible for funding under a New York State Program administered by the New York State Department of Transportation (NYSDOT); and

WHEREAS, a sum not to exceed \$200,000 in Program Funding is available to progress the project.

WHEREAS, the Town of Hannibal desires to advance the Project by making a commitment of 100% of the State share of the costs of the Design, ROW and Construction

NOW, THEREFORE, the Town Board, duly convened does hereby

RESOLVE, that the Town Board hereby approves the above-subject project; and it is hereby further RESOLVED, that the Town Board hereby authorizes the Town of Hannibal to pay in the first instance 100% of the cost of Design, ROW and Construction work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$200,000 is hereby appropriated from the Highway Fund and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full state share costs of the project exceeds the amount appropriated above, the Town Board shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Town Supervisor thereof, and it is further

RESOLVED, that the Town Supervisor of the Town of Hannibal be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for State Aid on behalf of the Town of Hannibal with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Municipality's/Sponsor's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a Certified Copy of this resolution be filed with the New York State Commissioner of Transportation of the State of New York by attaching it to any necessary Agreement in connection with the Project between the Town of Hannibal and the State of New York; and it is further

RESOLVED, this Resolution shall take effect immediately.

STATE OF NEW YORK () SS:
COUNTY OF OSWEGO

I, Denise J Hafner, Clerk of the Town of Hannibal, New York, do hereby certify that I have compared the foregoing copy of this Resolution with the original on file in my office, and that the same is a true and correct transcript of said original Resolution and of the whole thereof, as duly adopted by said Hannibal Town Board at a meeting duly called and held ~~at the~~ via Teleconference on July 15th, 2020 by the required and necessary vote of the members to approve the Resolution.

WITNESS My Hand and the Official Seal of _____, New York, this 20th day of July, 2020
Denise J Hafner (Clerk)